

Coaching Feedback Form

INSTRUCTIONS

While observing the scripted coaching practice exercise, use this form to document the demonstrated competencies of the designated coach. The coach works through the designated issue with the team member, the team member acts out the particular scenario, and the observer watches the interaction and notes on the coaching observation form which competencies the coach exhibits and does not exhibit.

Coaching Criteria	Demonstrated Competency		Comments/Suggestions
	Yes	No	
Communication			
Communicating Instructions			
Providing Feedback			
Listening for Understanding			
Performance Improvement			
Setting Performance Goals			
Rewarding Improvement			
Dealing With Failure			
Assessing Strengths and Weaknesses			
Relationships			
Building Rapport and Trust			
Motivating Others			
Working With Personal Issues			
Confronting Difficult Situations			
Execution			
Responding to Requests			
Following Through			