## **EvidenceNOW: Cost Survey**

Cost survey for developing external infrastructure for large-scale dissemination and implementation of evidence into smaller and medium size primary care practices.

Survey wave:				
1. General information				
R18 name:				
Name of respondent(s):				
Completion date:	From:			
	To:			
provided				
2. Personnel costs				
In this section, list all R18 personnel who w period covered by this wave. You can just in both their names and relea / titles. Persont the	_			the time
both their names and roles / titles. Report the period, annual salary, benefits as a percentage devoted to each project component.	eir total hours w	orked or effort fo	or the project dur	ing this time
period, annual salary, benefits as a percenta	eir total hours we ge of salary (if n Total hours /	orked or effort fo	or the project dur	ing this time
period, annual salary, benefits as a percental devoted to each project component.  Name or	eir total hours we ge of salary (if n Total	orked or effort foot included in sa  Annual	or the project dur lary), and percer Benefits (%	ing this time stage of time
period, annual salary, benefits as a percental devoted to each project component.  Name or	eir total hours we ge of salary (if n Total hours /	orked or effort foot included in sa  Annual	or the project dur lary), and percer Benefits (%	ing this time stage of time
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## a. Were any employees listed in section 2.1 newly hired for EvidenceNOW? If so, please list their names or roles as shown above. **Comments** role/title role/title b. Did any employees left the organization during the time period of this wave? If so, please list them with the last role they had before leaving. role/title role/title **Comments** c. Was for any employee listed in section 2.1 the reported salary the budgeted salary because of AHRQ's salary cap? If so, please list these employees by name or personnel role. role/title role/title **Comments** 2.3. External consultants and advisors In this section, list external consultants and advisors who worked for the EvidenceNOW project during the time period covered by this wave. You can report costs using (i) hours worked or effort during the time period and average hourly compensation or (i)) total costs accrued during this time period. If possible, indicate the distribution of costs to project components as well. Name or role/title Total Average hourly **Comments** compensation hours / **Effort** Name or role/title **Total compensation**

2.2. R18 personnel: additional questions

## 3. Subcontractors

In this section, name all subcontractors who worked for your R18 on EvidenceNow during the time period covered by this wave, the total payments made to these subcontractors, and, if possible, the distribution of these payments to project components.

Name	Total payment	Description	Comments
4. Other direct costs			
In this section, list all other direct costs for time period and the distribution of these cost description of these activities. You may cop subactivities and report other direct costs the	sts across projec by existing rows	t components. Please also a (e.g., travel) to provide cos	add a short
Activity	Total	Description	Comments
Purchase of new computer and software	costs	_	
Computer and network maintenance			
Supplies and telephone			
In-kind goods or services			
Outreach / marketing material			
Food			
Travel			
Lodging			
space			
direct			
direct			
direct			
5. Indirect costs			
In this section, list indirect cost rates and the direct costs or personnel costs).	e direct costs to	which these rates are appli	ed to (e.g., all
<b>Item</b> Building / facility costs	Rate (%)	Rate applied to	Comments
Administrative costs			
Other indirect costs (please specify)			