Unit Action Plan

The Comprehensive Unit-based Safety Program (CUSP) or healthcare-associated infection (HAI) leader is responsible for leading the CUSP team in completing an Action Plan in order to drive work related to lowering bloodstream infections (CLABSI) and/or catheter-associated urinary tract infections (CAUTI). work. The ICU team is encouraged to work together to review various data sources (e.g., intensive care unit [ICU] assessment, infection data, or other surveys/assessments), discuss actions, complete this plan, and identify gap(s) to target over the course of the team’s work to lower HAIs. The Action Plan should guide the team’s progress toward reducing CLABSI and CAUTI. A thoughtful Aim Statement is key to successfully completing the Action Plan. The use of this worksheet will make this possible, and it then can be adjusted as change occurs in the work to reduce CLABSI and CAUTI.

Complete one plan for each gap identified. This can be accomplished by using this form multiple times to address all gaps identified. As a note for teams and a recommendation for success in implementation, consider various factors when attempting to address more than one gap at a time. Things to consider can be found in the ICU assessment, such as the number of other quality improvement activities are occurring or the number of staff able to support these activities.

1. **Identified Gap** (describe)

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1. **What Will Success Look Like When the Gap is Addressed?**

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1. **Reason for Choosing This Gap** (For example, is the gap the most obvious barrier? Is this gap something that is likely to be overcome at this time? Is this gap something the unit has overcome before? Be specific):

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1. **Desired Aim** (Aim Statement, be specific, measurable, time-bound):

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1. **What Strength(s) Can Be Used** (Use the ICU Assessment for guidance or suggest another team strength that can be used):

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1. **Take Steps To Strategize for Improvement**
	1. How will this happen? [Be specific and include important steps to make the idea/activity happen.]

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* 1. Who will make this happen? [Be specific for each task.]

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* 1. How do I know to move to next step and by when? [What does success look like? How will you track your progress?]

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* 1. What could stand in the way of success and how will I address it?

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* 1. Tools or Resources To Use [webinars, guides, checklists, TeamSTEPPS, CUSP toolkit, etc. Please be specific.]

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