# Tool 3. Sample Monthly Summary Reports

The monthly summary report can provide an overview of prescription rates as well as information regarding a specific infection. The example below focuses on UTIs. The report can be customized according to the needs of each nursing home’s antimicrobial stewardship goals. For example, a nursing home may wish to omit repeat prescriptions for the same infection, or to track these prescriptions separately.

##### Summary Report of Infections and Antibiotic Use

(This example focuses on data for evaluating antibiotic use for suspected UTIs)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Month | Number of Resident Days | Number of Antibiotic Rx | Number of Antibiotic Rx Divided by Number of Resident Days | Number of Residents Receiving Antibiotics for UTI (incl. Repeats) | Number of UTI SBAR Forms Used | Number of UTIs That Met Diagnostic Criteria | Number of Negative Cultures |
| Jan |  |  |  |  |  |  |  |
| Feb |  |  |  |  |  |  |  |
| Mar |  |  |  |  |  |  |  |
| Apr |  |  |  |  |  |  |  |
| May |  |  |  |  |  |  |  |
| Jun |  |  |  |  |  |  |  |
| Jul |  |  |  |  |  |  |  |
| Aug |  |  |  |  |  |  |  |
| Sept |  |  |  |  |  |  |  |
| Oct |  |  |  |  |  |  |  |
| Nov |  |  |  |  |  |  |  |
| Dec |  |  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |  |  |

##### Summary Report of Antibiotic Agents in Use

(This example focuses on tracking use of specific antibiotics of concern in the nursing home)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Month | [Antibiotic Name] | [Antibiotic Name] | [Antibiotic Name] | [Antibiotic Name] | [Antibiotic Name] | [Antibiotic Name] | [Antibiotic Name] |
| Jan | *In each cell, enter the number of prescriptions or residents receiving this agent* |  |  |  |  |  |  |
| Feb |  |  |  |  |  |  |  |
| Mar |  |  |  |  |  |  |  |
| Apr |  |  |  |  |  |  |  |
| May |  |  |  |  |  |  |  |
| Jun |  |  |  |  |  |  |  |
| Jul |  |  |  |  |  |  |  |
| Aug |  |  |  |  |  |  |  |
| Sept |  |  |  |  |  |  |  |
| Oct |  |  |  |  |  |  |  |
| Nov |  |  |  |  |  |  |  |
| Dec |  |  |  |  |  |  |  |
| **TOTAL** |  |  |  |  |  |  |  |