

TeamSTEPPS Implementation Worksheet

INSTRUCTIONS

Following the completion of each of the TeamSTEPPS Fundamentals modules, you will be asked to think about the issue you plan to address by implementing TeamSTEPPS. Document your answers on this worksheet, in the spaces provided. If you are attending training with your team, work with your team members to answer the questions.

Module 1: Introduction

1. What is the patient safety issue your organization is facing that is linked to a problem with teamwork?

Module 2: Team Structure

1. Who are the members of the team experiencing a teamwork issue?
2. Which team or teams within your multi-team system are experiencing the teamwork issue? Which team or teams interact with or are otherwise affected by the team(s) experiencing the issue? (Place an X where appropriate.)

	Experiencing Issue?	Interact with or Affected by Team(s) Experiencing Issue
Core Team		
Contingency Team(s)		
Coordinating Team		
Ancillary Team/Support Services		
Administration		

Module 3: Communication

1. Is your teamwork issue related to communication?
 Yes
 No
2. If yes, what is the communication issue?
3. Which of the following tools or strategies might you consider implementing to address the issue? (Check all that apply)
 Handoff
 SBAR
 Call-out
 Check-back

Module 4: Leading Teams

1. Does the team experiencing the issue have a designated leader? If yes, who is it?
2. Is your teamwork issue related to the team's leadership?
 Yes
 No
3. If yes, what is the leadership issue?
4. Which of the following tools might you consider implementing to address the issue? (Check all that apply)
 Brief
 Huddle
 Debrief

Module 5: Situation Monitoring

1. Is your teamwork issue related to the team's or individuals' skill at monitoring the situation?
 Yes
 No
2. If yes, what is the situation monitoring issue?
3. Which of the following tools might you consider implementing to address the issue? (Check all that apply)
 STEP
 I'M SAFE

Module 6: Mutual Support

1. Is your teamwork issue related to mutual support?
 Yes
 No
2. If yes, what is the mutual support issue?
3. Which of the following tools or strategies might you consider implementing to address the issue? (Check all that apply)
 Providing task assistance
 Providing and receiving feedback
 Two-Challenge Rule
 CUS
 DESC Script

Module 7: Summary: Pulling It All Together

