# Coaching Feedback Form

## INSTRUCTIONS:

While observing the scripted coaching role play, use this form to document the demonstrated competencies of the designated coach. The coach works through the designated issue with the team member, the team member acts out the particular scenario, and the observer watches the interaction and notes on the coaching observation form which competencies the coach exhibits and does not exhibit.

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|  | **Demonstrated Competency** | |  |
| **Coaching Criteria** | **Yes** | **No** | **Comments/Suggestions** |
| **Communication** | | | |
| Communicating Instructions |  |  |  |
| Providing Feedback |  |  |  |
| Listening For Understanding |  |  |  |
| **Performance Improvement** | | | |
| Setting Performance Goals |  |  |  |
| Rewarding Improvement |  |  |  |
| Dealing With Failure |  |  |  |
| Assessing Strength And Weaknesses |  |  |  |
| **Relationships** | | | |
| Building Rapport And Trust |  |  |  |
| Motivating Others |  |  |  |
| Working With Personal Issues |  |  |  |
| Confronting Difficult Situations |  |  |  |
| **Execution** | | | |
| Responding to Requests |  |  |  |
| Following Through |  |  |  |